



Saint John the Baptist Elementary
Skaggs Catholic Center, LLC
2017-2018 School Year
Volunteer/Chaperone

Safe Environment Certification & Confidentiality Acknowledgement

All individuals volunteering and/or chaperoning at Saint John the Baptist Elementary must complete the Diocese of Salt Lake City's Safe Environment Certification. After initial certification, compliance is required every three years.

As a volunteer and/or chaperone at Saint John the Baptist Elementary, I understand that all information regarding students is strictly confidential. I further acknowledge that information may only be discussed with the respective classroom teacher and/or school administration. At no time may I communicate any information to a third party.

By signing this acknowledgement, I have completed the following items, which are on file in Saint John the Baptist Elementary's office, and have obtained an administrator's signature indicating such:

- *Certificate of Completion from the Diocese of Salt Lake City's CMH Connect (Safe Environment)* – printed or emailed to Nikki Ward at nikkiward@sjbelementary.org
- *\$19 fee* (payable by cash, check to Saint John the Baptist Elementary or credit card) for background check

Printed Name of Volunteer/Chaperone _____

Signature of Volunteer/Chaperone _____ Date _____

Address _____

City, State & Zip Code _____

Date _____

Child's Name _____ Grade _____

Child's Name _____ Grade _____

Child's Name _____ Grade _____

Child's Name _____ Grade _____

Administrator's Signature _____ Date _____

This form along with the Safe Environment Certification requirements must be completed prior to volunteering/chaperoning at Saint John the Baptist Elementary. This form is to be kept in each respective teacher's classroom for the duration of the 2017-2018 School Year.